

The Hunting Ground – Setup Requirements

Video Equipment

- Large Screen (stage)
- Sound system: sound cable for computer
- Equipment rack (from school)
- LCD Projector – backup
- Microphone (Lavalier)
 - Note: Video/Audio system is controlled by the main switch and switches for the microphones

Room Setup

- Full room – no divider
- 12 - 6' round tables with 6 chairs each: requires 72 chairs
- 12 - 96" round plastic tablecloths (DV Ministry)
- Addition seating: 5 rows of 20 chairs each

Hospitality

- Bottled water (DV Ministry)

Setup Timing

- Parish Life Center will be available for setup at 1 p.m. Sunday, July 17 (DV Ministry)
- Setup help: 3 (DV Ministry)

Signage

- Outside of the meeting space

Press Release

- Two weeks prior