

2025 MISSIONARY COOPERATION PLAN

Parish Checklist

- Mission Cause/Beneficiary: _____
- Appeal Weekend: _____
- Mission Appeal Speaker(s)
 - Name: _____
 - Cell Phone: _____
 - Email Address: _____
- Communication with Mission Cause Representative: _____
 - Are there any conflicting second collections on the proposed date (such as June 8- Priests' Health & Retire, June 29- Peter's Pence, Sept 21- Seminarian Ed.)?
 - Can the speaker(s) provide the message in the language(s) of the liturgies? Will they need translation?
 - When will they speak: at homily time? after Communion? For how long?
 - If the speaker is a priest:
 - Can he preside or concelebrate? Give the homily?
 - Can he offer any other Sacraments (such as Confession)?
 - Does the speaker request accommodations?
 - If the parish can provide:
 - Transportation- When/where pick up & drop off?
 - Overnight Stay- When arrive and depart?
 - If the parish cannot provide accommodations refer them to the Global Mission Office.
 - Can the contact provide announcement materials (text, photos, video) for the parish website, bulletin, or social media?

Within 1 Month of Appeal Weekend

- Announce the date of your mission appeal ahead of time in the bulletin, announcements and on website. Introduce the mission cause and/or speaker.
- Establish a parish contact who will greet the mission speaker(s) when they arrive and help to orient them.
- Communicate directly with speaker(s):
 - Confirm the church address(es) and Mass times.
 - Share the name and cell number of the parish contact who will greet them.
 - Offer a description of the parish community and any other global mission commitments.
- Locate the Mission Coop collection envelopes provided by Global Mission Office, which should have arrived in late May.
- Include missionary petitions and perhaps one specifically for your mission cause. General petitions available online at WeAreMissionary.org/coop.