

WHERE CAN I APPLY FOR A CITYKEY?

You must complete the application in person at City Hall, 121 North LaSalle Street, Room 107, Chicago, Illinois, 60602, or at one of the mobile printing sites that operate on a first come first served basis. To schedule an appointment or find a mobile printing site visit: www.chicityclerk.com/ChicagoCityKey

HOW MUCH DOES A CITYKEY COST?

The first 100,000 cards will be free. After the first 100,000 cards have been issued, a small fee of \$5 for minors (under the age of 18) and \$10 for adults ages 18-64 will be charged. CityKeys will be free of cost to Seniors, 65 and older.

Fee waivers will be available to low-income residents, individuals experiencing homelessness, domestic violence survivors, members of the re-entry community, and veterans.

Each CityKey expires:

- Cardholders under the age of 14: Two (2) years from the date of issuance
- Cardholders between 14 and 65: Five (5) years from date of issuance
- Cardholders 65 years or older will receive a non-expiring CityKey

ARCHDIOCESE OF CHICAGO



Office of Human Dignity and Solidarity
Immigration Ministry
Cardinal Meyer Center
3525 South Lake Park Avenue
Chicago, IL 60653

LOST OR STOLEN CITYKEY

If your CityKey has been lost or stolen, you must report it to the Office of the City Clerk within 10 days. When filing this report, you will need to provide the CityKey number. Using the CityKey number, the Office of the City Clerk will deactivate your existing CityKey.

If you would like to replace your CityKey you will need to make another appointment for the City Hall location or visit one of CityKey's Mobile Printing Sites. When reapplying, you will need to provide your original CityKey number so that the new CityKey can be issued under the same number. You will also need to meet the same proof of identity and proof of residency requirements.

To learn more visit us at catholicsandimmigrants.org or on Facebook at [office.for.immigrant.affairs/](https://www.facebook.com/office.for.immigrant.affairs/)

The Immigration Ministry invites immigrants to respond to the baptismal commitment to engage in service and justice actions as leaders in the parish community.

To learn more about Pastoral Migratoria, please contact:

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PASTORAL MIGRATORIA

CHICAGO CITYKEY CARD



WHAT IS THE CITYKEY?

The CityKey is an optional, valid, government-issued photo identification card available to *all* Chicago residents regardless of a resident's age, housing status, criminal record, immigration status, or gender identity.

The CityKey serves as a four-in-one card:

- Prove your identity in the City of Chicago
- Use as your Ventra Card for CTA
- Use as a Chicago Rx Card
- Use as your Chicago Public Library Card

In addition use your CityKey to:

- Open a bank account at participating Second Federal or Seaway branches
- Apply for a building permit
- Rent an apartment
- Check into a hospital
- Donate blood
- Purchase over-the-counter medicines
- Receive discounts to participating museums, theaters, sporting events, restaurants, and retail stores and businesses across Chicago
- Enter a Chicago Public Schools' building
- Prove your identity when applying for government services (Note: It only establishes proof identity; it doesn't automatically make you eligible for services)
- Complete an I-9 form (Note: You will also need to provide proof of work authorization)

Do *not* use your CityKey to:

- Drive; it does not replace your driver's license
- Travel at an airport

USE AS YOUR VENTRA CARD

CityKey is immediately ready to be used as a Ventra Card on CTA transportation with all the same protections

You can add transit value or passes:

- Using Ventra vending machine in CTA rail stations with cash, credit, or debit cards
- At participating Ventra retailers
- Online or by phone (1.877.NOW.VENTRA) with a credit or debit card
- At the Ventra Customer Service Center, 567 West Lake Street, 2nd Floor, Chicago, Illinois, 60661

WHO CAN APPLY FOR A CITYKEY?

The CityKey is available to all Chicago residents who meet the identity and residency requirements. An applicant must provide documents that meet at least three "points" to establish identity and one "point" providing residency in the City of Chicago.

The following criteria must be met:

- At least *one* document must contain the applicant's photograph
- At least *one* document providing identity must contain the applicant's date of birth
- At least *one* document must prove the applicant's is a resident of the city of Chicago

All documentation submitted should be in the original format, or certified copies. If a document in a foreign language and cannot be authenticated, the applicant is responsible for proving a certified English translation.

To learn more about what documents you can use as proof identity and residency, visit: www.chicityclerk.com/ChicagoCityKey

CHICAGO RX CARD

CityKey cardholders will be able to access a pharmaceutical discount through a pharmacy benefit management program called the Chicago Rx Card. One card can be used for dependents for an entire family.

Over 60,000 drugs are included as part of the Chicago Rx Card with savings of up to 80% on both name brand and generic prescriptions.

It also provides discounts on dental, vision, veterinarian, and lab and diabetes supplies.

No registration or pre-qualification is needed, and every Chicagoan is eligible regardless of age, insurance, income, health, or immigration status.

There are no limits on usage or an expiration date. (Note: The Chicago Rx Card is not insurance and is not intended to replace insurance.) For more information visit: www.ChicagoRxcards.com

CAN CHILDREN GET A CITYKEY?

Children under the age of 14 will be able to obtain a CityKey Kids ID where they can have an emergency contact listed on the back of the card.

CityKey applicants between the ages of 14 and 21 who lack a proof of residency document can apply with an eligible caretaker. The caretaker can fill out a Residency Attestation Form, which states that the applicant resides with them

The information in this brochure is only for education and general guidance. It does not try to replace the legal consultation with a professional and accredited person. Any use of this information, including, but not limited to, the use of service providers mentioned, is with the condition that the Immigrant Ministry will not have liability or any legal obligation for damages or other consequences arising from its use, including, but not limited, to personal injuries or even death.