ARCHDIOCESE OF CHICAGO

CATECHIST CERTIFICATION

Scholarship Request Form Instructions 2018-2019

Thank you for your interest in the online catechist formation process. Scholarship assistance for the online catechist formation program is available to parish catechists within the Archdiocese of Chicago. Scholarship request forms for the 2018 to 2019 school year may be filled out and submitted anytime from September 10, 2018 to April 8, 2019. There is a firm deadline to submit request forms by April 8, 2019.

WHAT WILL THE ARCHDIOCESE OF CHICAGO FUND?

The Archdiocese of Chicago will underwrite 50% of the registration fee depending on your current level of formation:

- Level I - Total cost is: $133, Archdiocese of Chicago will fund $66.50
- Level II (Year 1) - Total cost is $116, Archdiocese of Chicago will fund $58.00

WHAT IS YOUR COMMITMENT AS A SCHOLARSHIP RECIPIENT?

As a scholarship recipient, your commitment is to fully complete the online courses for your level of formation (see below) within one year of receiving access to them:

- Level I: Spiritual Formation I, Theological Formation I and Ministry Formation I
- Level II (Year 1): Spiritual Formation II and Theological Formation II

WHAT ARE MY PAYMENT OPTIONS?

- Personal payment by check made out to: Office of Lifelong Formation and mailed to:
  Office of Lifelong Formation
  Attn: Online Certification/Scholarships
  3525 South Lake Park Avenue
  Chicago, IL 60653
- Parish will pay (Name and e-mail of person responsible for payment is needed)

HOW DO I SUBMIT THIS FORM?

If the parish will pay, email your form to **certification@archchicago.org**. If you are submitting payment, mail this form with payment to the above address.

HOW AND WHEN WILL I RECEIVE ACCESS TO MY COURSES?

Once payment is received by our office, you will receive access to your courses. An email with your login information will be sent to you from admin@formedcatholiconline.com.

If you plan to receive scholarship monies, please DO NOT purchase courses from our online store, as those costs cannot be refunded.

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Scholarship Request Form 2018-2019

Deadline: Monday, April 8, 2019

Submit to: certification@archchicago.org

If you plan to receive scholarship monies, please DO NOT purchase courses from our online store, as those costs cannot be refunded.

Parish: _____

Name of Person Requesting Scholarship: _____

Address: _____

City, State, Zip Code: _____

Email: _____

Phone: _____

Catechetical Ministry / Grade: _____

Scholarship option you're requesting (your current level of formation):

- ☐ Level I Spiritual, Theological and Ministry Formation I courses: $66.50
- ☐ Level II (Year 1) Spiritual and Theological Formation II courses: $58.00

Select payment option you're using:

- ☐ Personal payment by check made out to Office of Lifelong Formation **(mailed with this form)**
- ☐ Payment by parish via the parish's Archdiocesan bill (information below needs to be completed):

  Signature of approval of Pastor or Catechetical Leader: _____

  Email where quote should be sent: _____

  Information for parish: Parish will receive a quote from our office, and amount will be posted in the parish's Archdiocesan bill. Please provide email address above where quote should be sent (normally a Catechetical Leader's email).

Scholarship request forms may be submitted anytime from September 10, 2018 to April 8, 2019. Forms will not be accepted after April 8, 2019 for the 2018 – 2019 year.

Applicant's Signature _____ Date _____